

**City of Okeechobee Planning and Development**  
**55 SE 3<sup>rd</sup> Avenue, Okeechobee, FL 34974**  
**Phone (863) 763-3372 • Fax (863) 763-1686**

**Parcel Joinder Application**

A joinder is any combination of a lot of record, or parcel of land (or portions thereof) with one or more other lots, lots of record, or parcels of land (or portions thereof). To apply for a joinder, fill out this application and provide the requested information. For this application to be accepted, all properties that are the subject of the joinder shall be current in their respective ad valorem tax and other assessments due to the city and county and all parcels (or portions thereof) shall be located within the same zoning district.

Name of Applicant: \_\_\_\_\_

Name of Property Owner (if other than Applicant): \_\_\_\_\_

Contact Person (if other than Applicant): \_\_\_\_\_

Applicant/Contact Person Phone Number: \_\_\_\_\_

Applicant/Contact Person Address: \_\_\_\_\_

Applicant/Contact Person Email Address: \_\_\_\_\_

Mortgage or Lien Holder: \_\_\_\_\_

Addresses of Subject Parcels: \_\_\_\_\_

Parcel ID Numbers of Subject Parcels: \_\_\_\_\_

Acreage of Subject Parcels: \_\_\_\_\_

Source of Potable Water for Subject Parcels: \_\_\_\_\_

Method of Sewage Disposal for Subject Parcels: \_\_\_\_\_

Current Use(s) of Subject Parcels: \_\_\_\_\_

Proposed Use(s) of Subject Parcels: \_\_\_\_\_

I hereby certify that the information in this application is correct and understand that the information included in this application will be used by the City of Okeechobee to process my request. False or misleading information may be punishable by a fine of up to \$500.00 and imprisonment of up to 30 days and may result in the summary denial of this application.

\_\_\_\_\_  
Print Name of Owner or Applicant

\_\_\_\_\_  
Signature of Owner or Applicant

\_\_\_\_\_  
Date

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**Submittal Checklist**

| <u>No.</u> | <u>Checklist Items</u>  | <u>Check</u> |
|------------|---|--------------|
| 1.         | A cover letter describing the project, identifying the project contact person(s) and any other information relevant for city's staff review.  | _____        |
| 2.         | Copy of recorded warranty deeds indicating current ownership  | _____        |
| 3.         | Notarized letter of consent (required if applicant is different from property owner)  | _____        |
| 4.         | Proof of consent from mortgage or lien holder (if applicable)   | _____        |
| 4.         | Notarized land use power of attorney (if applicable)  | _____        |
| 5.         | Property survey, not more than one year old, prepared by a professional land surveyor registered in the State of Florida. The survey must include legal descriptions, acreage and square footage of the original lots and proposed lot and a scaled drawing showing the intended joinder, including any existing or required easements and/or restrictions. In the event a lot contains any principal or accessory structures, a survey showing the structures on the lot shall accompany the application; and a metes and bounds description shall accompany each description. | _____        |
| 5.         | Completed Unity of Title form   | _____        |
| 6.         | Application fee of \$500  | _____        |

**Land Use Power of Attorney**

Name of Property Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Property Addresses: \_\_\_\_\_

Parcel Identification Numbers: \_\_\_\_\_

Name of Applicant or Agent to whom POA is granted: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

The Undersigned, being the record title owners of the real property described above, do hereby grant unto the Applicant or Agent stated above the full right and power of attorney to make application to the City of Okeechobee for a joinder. This power of attorney is valid only for the specific application with which it is submitted and may be terminated only by written and notarized statement of such termination effective upon receipt by the General Services Department.

IN WITNESS WHEREOF THE UNDERSIGNED HAVE SET THEIR HAND AND SEALS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
WITNESS

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, (Name of Person) who is personally known to me or produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE