



**CITY OF OKEECHOBEE**  
**BOARD OF ADJUSTMENT MEETING**  
**55 SE 3RD AVENUE, OKEECHOBEE, FLORIDA 34974**  
**OFFICIAL AGENDA**  
**AUGUST 20, 2020**  
**6:00 P.M.**

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron DeSantis on March 20, 2020, and further extended by Executive Order No. 20-179, effective July 29, 2020, municipalities may conduct meetings, of their governing boards without having a quorum of its members present physically or at any specific location and utilizing communications media technology (CMT) such as a telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

**I. CALL TO ORDER**

- A.** Pledge of Allegiance

**II. ATTENDANCE**

Chairperson Dawn Hoover  
Vice Chairperson Doug McCoy  
Board Member Phil Baughman  
Board Member Karyne Brass  
Board Member Rick Chartier  
Board Member Felix Granados  
Board Member Mac Jonassaint  
Alternate Board Member Joe Papasso  
Alternate Board Member Jim Shaw

City Attorney John Fumero  
City Planning Consultant Ben Smith  
Board of Adjustment Secretary Patty Burnette  
General Services Secretary Yesica Montoya

**III. AGENDA**

- A.** Requests for the addition, deferral or withdrawal of items on today's agenda.  
**B.** Motion to adopt agenda.

**IV. MINUTES**

- A.** Motion to dispense with the reading and approve the July 16, 2020, Board of Adjustment Regular Meeting minutes.

**V. OPEN QUASI-JUDICIAL PUBLIC HEARING**

- A.** Variance Petition No. 20-001-V, which requests to increase a two-face pole sign from 20-FT to 40-FT in height and the sign area from 50-SQ FT to 150-SQ FT, (Ref. Code Sec. 90-573 (a)(1)); to be used to bring attention to a secondary diesel canopy located in the rear of a proposed building for a RaceTrac Gas Station and Convenience Store at 975 E. N. Park ST/SR70 (**Exhibit 1**).
- 1.** Administer of Oath. Anyone intending to offer testimony on this Petition will be required to take an oath, respond, and give your full name and address.
  - 2.** Review Planning Staff Report – **recommending denial**.

## QUASI-JUDICIAL PUBLIC HEARING ITEM CONTINUED

- A. Variance Petition No. 20-001-V continued.
  - 3. Hear from the Property Owner or Designee/Agent - Ms. Cleo Chang, Engineering Project Analyst for RaceTrac.
  - 4. Public comments or questions from those in attendance or submitted to the Board Secretary.
  - 5. Disclosure of Ex-Parte Communications<sup>1</sup> by the Board.
  - 6. Consider a motion to approve or deny Petition with/without special conditions.
    - a) Board discussion.
    - b) Vote on motion.

## CLOSE QUASI-JUDICIAL PUBLIC HEARING

### VI. ADJOURN MEETING

<sup>1</sup>Per Resolution No. 1997-05 Officials must disclose any communication received including the identity of the person, group, or entity; written communication may be read if not received by all Board Members; disclose any site visits made; disclose any expert opinions received; disclose any investigations made; disclosures must be made prior to the vote taken. Persons who have opinions contrary to those expressed in the ex-parte communication are given a reasonable opportunity to refute or respond.

Please be advised that should you intend to show any document, picture, video or items to the Board in support or opposition to any item on the Agenda; a copy of the document, picture, video or item **MUST** be provided to the Board Secretary for the City's records.

ANY PERSON DECIDING TO APPEAL any decision made by the Board with respect to any matter considered at this meeting will need to ensure a verbatim record of the proceeding is made and that the record includes the testimony and evidence upon which the appeal will be based. General Services media are for the sole purpose of backup for official records of the Department. In accordance with the Americans with Disabilities Act (ADA), any person with a disability as defined by the ADA, that needs special accommodation to participate in this proceeding, contact the General Services Department, no later than two business days prior to the proceeding, 863-763-3372.