



CITY OF OKEECHOBEE

55 SE THIRD AVENUE
OKEECHOBEE, FL 34974

MAY 7, 2024

6:00 PM

LIST OF EXHIBITS

Mayor

Dowling R. Watford, Jr.

Council Members

Noel Chandler

Monica Clark

Bob Jarriel

David McAuley

Exhibit 1	Building Safety Month Proclamation
Exhibit 2	Economic Development Week Proclamation
Exhibit 3	Professional Municipal Clerks Week Proclamation
Exhibit 4	April 16, 2024 Minutes
Exhibit 5	OUA Board of Directors City Representative Appointment
Exhibit 6	Ordinance 1275

Proclamation

Office of the Mayor City of Okeechobee, Florida

WHEREAS, the City of Okeechobee is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings, and infrastructure play, both in everyday life and when disasters strike; and

WHEREAS, our confidence in the resilience of these buildings that make-up our community is achieved through the devotion of vigilant guardians: building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers, and others in the construction industry, who work year-round to ensure the safe construction of buildings; and

WHEREAS, these guardians are dedicated members of the International Code Council, a nonprofit, that brings together local, state, territorial, tribal, and federal officials who are experts in the built environment to create and implement the highest quality codes to protect us in the buildings where we live, learn, work, play; and

WHEREAS, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods, and earthquakes; and

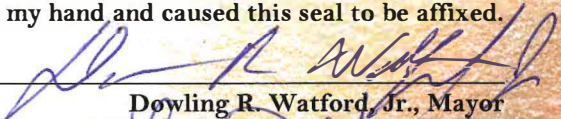
WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety, our local code officials, who assure us of safe, sustainable, and affordable buildings that are essential to our prosperity; and

WHEREAS, "Mission Possible," the theme for Building Safety Month 2024, encourages us all to raise awareness about building safety on a personal, local, and global scale; and

WHEREAS, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Dowling R. Watford, Jr., by virtue of the authority vested in me as Mayor of the City of Okeechobee, Florida, do hereby proclaim the month of May 2024 as "Building Safety Month."

In witness whereof, on May 7, 2024, I have set my hand and caused this seal to be affixed.


Dowling R. Watford, Jr., Mayor

Attest: 
Lane Gamioatea, CMC, City Clerk



Proclamation

Office of the Mayor City of Okeechobee, Florida

WHEREAS, more than 100,000 economic development or related professionals worldwide are committed to creating, retaining, and expanding top-tier opportunities that facilitate long term, equitable community growth; and

WHEREAS, the economic development profession cultivates thriving neighborhoods, champions sustainability and resiliency, boosts economic prosperity, enhances the quality of life, and builds robust tax bases; and

WHEREAS, economic development professionals operate throughout diverse economic environments, including rural, suburban, and urban settings; local, state, provincial, and national governments; public-private partnerships; chambers of commerce; institutions of higher education; among many similar organizations and associations; and


WHEREAS, economic development professionals serve as stewards, bridging connections between community stakeholders such as residents, business leaders, elected officials, industry executives, and educational administrations, to collaborate in promoting job creation, community investment, infrastructure advancements, and an optimistic future; and

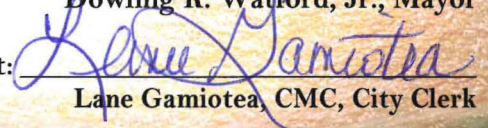
WHEREAS, economic developers contribute to the betterment and progress of Okeechobee, which is located between two regions: the Florida Heartland Economic Region of Opportunity and the Florida Treasure Coast; and

WHEREAS, since 1926, the International Economic Development Council has been a leader and driving force in advancing economic development initiatives, with a steadfast commitment to fostering growth and prosperity in communities of all sizes worldwide through equity, inclusion, sustainability, resilience, and innovation; and

NOW THEREFORE, I, Dowling R. Watford, Jr., by virtue of the authority vested in me as Mayor of the City of Okeechobee, Florida, do hereby proclaim **May 6 through 10, 2024**, as **"Economic Development Week"** and remind individuals of the importance of this community celebration which supports expanding opportunities, bettering lives, and moving society forward.

In witness whereof, on May 7, 2024, I have set my hand and caused this seal to be affixed.


Dowling R. Watford, Jr., Mayor

Attest: 
Lane Gamiotea, CMC, City Clerk



Proclamation

Office of the Mayor City of Okeechobee, Florida

Whereas, the Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

Whereas, the Office of the Professional Municipal Clerk is the oldest among public servants; and

Whereas, the Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas, the Professional Municipal Clerk serves as the information center on functions of local government and community; and

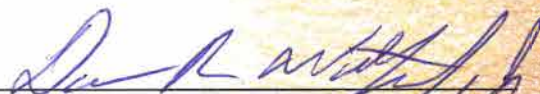

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county, and international professional organizations; and

Whereas, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE, I, Dowling R. Watford, Jr., by virtue of the authority vested in me as Mayor of the City of Okeechobee, Florida, do hereby proclaim **May 5 through 11, 2024**, as "**Professional Municipal Clerks Week**" and further extend appreciation to our Certified Municipal Clerk, Lane Gamiotea, Deputy City Clerk Katie Rogers, Administrative Secretary Cayetana Ortega, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

In witness whereof, on May 7, 2024, I have set my hand and caused this seal to be affixed.




Dowling R. Watford, Jr., Mayor
Attest: 
Lane Gamiotea, CMC, City Clerk



CITY OF OKEECHOBEE, FLORIDA
APRIL 16, 2024, REGULAR CITY COUNCIL MEETING
DRAFT MEETING MINUTES

I. CALL TO ORDER

Mayor Watford called the regular meeting of the City Council for the City of Okeechobee to order on April 16, 2024, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast 3rd Avenue (AVE), Room 200, Okeechobee, Florida. The invocation was offered by Mayor Watford; followed by the Pledge of Allegiance led by Vice Mayor Clark.

II. ATTENDANCE

City Clerk Lane Gamiotea called the roll. Members present to establish a quorum: Mayor Dowling R. Watford, Jr., Vice Mayor Monica M. Clark, and Council Members Noel A. Chandler and Robert "Bob" Jarriel. Council Member David R. McAuley entered the Chambers at 6:06 P.M.

III. AGENDA AND PUBLIC COMMENTS

A. There were no modifications stated at this time. However, the revised Minutes for April 2, 2024, correcting a typographical error were distributed via email on April 10, 2024, and added to Exhibit 1.

B. Motion and second by Council Members Jarriel and Chandler to adopt the agenda as published.
Motion Carried.

C. There were no comment cards submitted for public participation for issues not on the agenda.

IV. CONSENT AGENDA

Motion by Council Member Chandler, second by Vice Mayor Clark to:

A. Dispense with the reading and approve the revised Minutes for April 2, 2024 [as added to **Exhibit 1**]; and

B. Approve the February 2024 Warrant Register [in the amounts: General Fund, \$488,603.14; Public Facilities Improvement Fund, \$161,615.72; Capital Improvement Projects Fund, \$11,169.68; Industrial Development Fund, \$562.50; and Other Grant Capital Fund, \$4,685.24 as presented in **Exhibit 2**].

Motion Carried.

V. MAYOR WATFORD OPENED THE PUBLIC HEARING FOR ORDINANCE ADOPTION AT 6:02 P.M.

A. Motion by Council Member Jarriel, second by Vice Mayor Clark to read by title only, proposed Ordinance No. 1288, removing the longevity service awards from Section 2-97 of the Code of Ordinances by rescinding a portion of Ordinance No. 568 [as presented in **Exhibit 3**].

Motion Carried.

City Attorney Greg Hyden read into the record the title of proposed Ordinance No. 1288 as follows: "**AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; RESCINDING ORDINANCE NO. 568 ADDING LONGEVITY SERVICE AWARDS TO CITY EMPLOYEES; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**"

Motion by Vice Mayor Clark, second by Council Member Jarriel, to adopt proposed Ordinance No. 1288. Mayor Watford opened the floor for public comments, there were none.

Roll Call Vote: Chandler – Yea, Clark – Yea, Jarriel – Yea, McAuley – Absent, Watford – Yea.

Motion Carried.

MAYOR WATFORD CLOSED THE PUBLIC HEARING AT 6:04 P.M.

VI. NEW BUSINESS

A. Motion and second by Council Members Jarriel and McAuley to approve the 2023 Audited Financials prepared by Carr, Riggs, & Ingram LLC, reviewed and presented by Lindsey Aviles, CPA Partner [as presented in **Exhibit 4**].

Motion Carried Unanimously.

B. Motion by Council Member Chandler, second by Vice Mayor Clark, to read by title only, proposed Ordinance No. 1289, adopting Application No. 24-001-CPA, updating the Five-Year Schedule of Capital Improvements to the Comprehensive Plan [as presented in **Exhibit 5**].

Motion Carried Unanimously.

VI. NEW BUSINESS CONTINUED

- B.** City Attorney Hyden read into the record the title of proposed Ordinance No. 1289 as follows: **“AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA, UPDATING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS OF THE CITY’S COMPREHENSIVE PLAN AS MANDATED BY FLORIDA STATUTES SECTION 163.3177(3)(b); PROVIDING FOR CONFLICT, PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.”**

Motion and second by Council Members Jarriel and McAuley to approve the first reading, and set May 21, 2024, as the final Public Hearing date for proposed Ordinance No. 1289.

Roll Call Vote: Chandler – Yea, Clark – Yea, Jarriel – Yea, McAuley – Yea, Watford – Yea.

Motion Carried Unanimously.

- C.** Motion and second by Council Members Chandler and Jarriel to approve the amendments to the Personnel Policies and Procedures to include the Longevity Service Award Policy as amended by the Council on February 20, 2024 [as presented in second revised **Exhibit 6**].

Motion Carried Unanimously.

- D.** Administrator Ritter reviewed the highlights of the status update [as presented in **Exhibit 7**] on Lake Okeechobee Projects, by MacVicar Consulting, Inc., for the first quarter of 2024.

VII. CITY ATTORNEY UPDATE

- Working on the Commerce Center purchase and sale template.
- The Commerce Center Declaration of Covenants and Restrictions are being reviewed for amendments.
- The Lightsey’s Right-of-Way Use Agreement was sent to the City on April 15th.
- Working on the re-design for Glenwood Park (Mitch Stephens’ project) with the City Staff.
- Continuing to research the Opinion on public use of showers located within the Public Safety Building.
- Finalizing the real estate closing documents for Biomedical Waste Facility within the Commerce Center.
- Working with Gray Crow on the revisions to the Special Magistrate proceedings.

VIII. CITY ADMINISTRATOR UPDATE

- Advised the paving project on Southwest (SW) 5th AVE is almost complete.

IX. COUNCIL COMMENTS

- Council Member Chandler reminded everyone the Ethics class hosted by the Treasure Coast Regional League of Cities is on Friday, April 19, 2024, and of the City’s vacancies on the Okeechobee Utility Authority Board.
- Vice Mayor Clark inquired about the status of the drainage project along SW 7th AVE, Administrator Ritter responded there is more work to do before the project is complete. She also asked when the sidewalk repairs were to be completed for this year; and was advised they were complete, with only a few touchups left to be done.
- Mayor Watford officially introduced Ms. Makaya Whitehead as the new Executive Director for the Okeechobee Economic Council.

X. ADJOURNMENT

There being no further items of discussion, Mayor Watford adjourned the meeting at 6:48 P.M.

Submitted By:

Lane Gamiotea, CMC, City Clerk

Please take notice and be advised that when a person decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, s/he may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. City Clerk media are for the sole purpose of backup for official records of the Clerk.



MEMORANDUM

TO: Mayor Watford & City Council

DATE: April 30, 2024

FROM: City Clerk Gamiotea *GG*

SUBJECT: Appoint City Representative
to OUA Board of Directors

Mr. Tommy Clay has resigned from the OUA Board effective April 12, 2024. We received one new citizen board application from Mr. Frank Irby. His term will be May 8, 2024, through March 1, 2025, as the City's second Regular Member, filling Mr. Clay's vacancy.

As soon as we receive any applications for the Alternate Member position, they will be presented for consideration. Please help with this by asking neighbors and constituents who would be a good fit to serve in this capacity, share the posts from the City's Social Media pages, and post the flyer at your business and/or work (if allowed). Alternates are appointed for a two-year term; this position has been vacant since March 1, 2023.

Requirements: must reside within the City Limits with residence being on the OUA system.

Thank You!

ORDINANCE NO. 1275

AN ORDINANCE OF THE CITY OF OKEECHOBEE, FLORIDA; AMENDING PART II OF THE CITY OF OKEECHOBEE CODE OF ORDINANCES, SUBPART B LAND DEVELOPMENT REGULATIONS, WITHIN CHAPTER 78 DEVELOPMENT STANDARDS, BY SPECIFICALLY AMENDING ARTICLE IV STORMWATER MANAGEMENT, AS SUBMITTED IN LAND DEVELOPMENT REGULATION TEXT AMENDMENT APPLICATION NO. 23-002-TA; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Okeechobee, Florida (City), has adopted Ordinance Number 716, as amended, known as the Land Development Regulations (LDRs); and

WHEREAS, the City has a legitimate interest in periodic review of its Ordinances and LDRs in order to address certain inconsistencies or outdated regulations contained in the Code of Ordinances (the Code); to make amendments to meet changing community standards, or to accommodate new development; and to create new ordinance or regulation to better serve the public and to make the Code a more consistent and easier to understand document; and

WHEREAS, the Planning Board for said City acting as the Local Planning Agency, reviewed and discussed the proposed amendments, also known as LDR Text Amendment Application No. 23-002-TA, at duly advertised Public Hearings held on May 18, 2023, September 21, 2023, and April 18, 2024; and based on findings of fact by the Planning Staff, hereby recommends certain changes, amendments, or modifications to the Code, to present to the City Council for ordinance adoption and codification; and

WHEREAS, the City Council for the City considered the recommendations by the Planning Board and concludes that this Ordinance promotes the public health, safety, and welfare of its citizens and inhabitants of the City, pursuant to Article VIII, Section 1(g), Florida Constitution; and

WHEREAS, there are certain projects that are below the South Florida Water Management District permitting threshold, and the City Council intends to capture those projects that individually or collectively impact the City's stormwater management capabilities; and

WHEREAS, the City Council for the City finds and determines that these changes, amendments, or modifications to the Code are consistent with all applicable policies including the LDRs and the City's adopted Comprehensive Plan, and not in conflict with the public interest.

NOW, THEREFORE, be it ordained before the City Council of the City; presented at a duly advertised public meeting; and passed by majority vote of the City Council; and properly executed by the Mayor or designee, as Chief Presiding Officer for the City; that:

SECTION 1: RECITALS.

The foregoing "whereas" clauses are incorporated herein as legislative findings by this reference and made a part hereof for all intents and purposes.

SECTION 2: AMENDMENT TO CHAPTER 78 DEVELOPMENT STANDARDS.

That Part II of the Code of Ordinances, Subpart B-LDRs, Chapter 78 Development Standards, Article IV Stormwater Management, is hereby amended to read as follows:

Section 78-101. Requirements Stormwater Management.

- ~~(a) Required stormwater management systems shall comply with state approved standards adopted by the South Florida Water Management District.~~
- ~~(b) Minimum stormwater management requirements are as follows:
 - ~~(1) Stormwater treatment and disposal facilities shall be designed for a 25-year storm event of 24-hour duration.~~
 - ~~(2) The first inch of stormwater runoff shall be treated on site.~~
 - ~~(3) Post development runoff rates, volumes and pollutant loads shall not exceed predevelopment conditions.~~
 - ~~(4) Erosion and sediment controls shall be used during construction.~~~~

~~(5) Minimum road elevation is the crown of the road or 100-year, three-day event, whichever is highest.~~

The City has adopted this stormwater management ordinance to help protect its resources from adverse effects of unmanaged stormwater runoff.

Stormwater from a rain event, where runoff is the portion of stormwater that does not infiltrate into the ground or evaporate and is not intercepted before reaching a Stormwater Management System. Stormwater runoff from undeveloped lands usually does not require management since it does not have an opportunity to accumulate manmade pollutants or be in conflict with manmade improvements such as roads, buildings, etc. When land is converted to higher intensity land use, stormwater can become a problem if it is not properly managed. When areas are paved, and impervious surfaces are created it reduces infiltration rates and increases the direct runoff to municipal stormwater conveyance systems (storm sewers, swales, canals, etc.). In certain conditions, these increases in stormwater runoff can exceed the capacity of the conveyances which leads to localized flooding. Increases in pollutant loading to stormwater associated with development must also be managed. To address these concerns, stormwater management practices are implemented with development to mitigate increases in flood risk (water quantity) and increases in pollutant loading (water quality).

Stormwater runoff contributes to pollutant loading to receiving waters. With the exception of man-made compounds, pollutant loading is found in all stormwater runoff in concentrations that are attributed to the land use. This includes undeveloped lands where nitrogen and phosphorous are present from decaying vegetative materials, fecal coliforms from birds and other animals, and even things like arsenic are naturally occurring. At their native concentrations, these pollutants are a necessary component of the environment and contribute to normal ecosystem function. Pollutant loading can become impactful to the environment when loading levels are unmanaged and elevated above natural concentrations over a prolonged period of time.

Some specific sources where pollutant loading of stormwater can become a problem originate from unmanaged municipal or vegetative waste, use of petroleum products (commonly from automobiles), unmaintained wastewater treatment systems such as septic tanks, over application of nutrient fertilizers and herbicides applied to lawns, and atmospheric deposition among others. Excess nitrogen (N) and phosphorus (P) nutrient loads are commonly attributed to residential and industrial land uses, commercial, mixed urban, and roadways can generate higher concentrations of metal contamination. Heavy metals are of particular concern because several are known to be toxic to native aquatic plant and animal species. Motor vehicles and road surfaces are the common sources of heavy metals in stormwater runoff. Nutrients and pesticides applied for lawn maintenance and atmospheric deposition can cause algal blooms and similar environmentally harmful occurrences if untreated runoff is allowed to enter surface waters.

During a rainfall event, stormwater runoff mixes with pollutants either physically or chemically if they are water soluble and can carry them to surface waters. This is where unmanaged stormwater not only causes adverse environmental impacts but also economic impacts. An increase in the number of impervious surfaces raises the potential for flooding and property damage. Polluted stormwater can also lead to reduced fisheries production because of the degradation of water quality. For these reasons, stormwater management practices have been implemented throughout Florida and the United States. This Section is designed as a guide to best management practices (BMPs) for stormwater management in the City.

A stormwater management practice shapes and improves the quality and quantity of stormwater runoff being discharged to receiving waters. BMPs for stormwater are those that meet discharge quantity and quality criteria at a minimal cost.

This article will be used to review and approve Stormwater Management Systems permitted by the City and will be modified as appropriate technology and regional stormwater rules dictate.

Section 78-102. Exemptions Local review and approval of Stormwater Management System.

The following developments are exempt from stormwater management requirements:

- ~~(1) Single family and two family residential dwellings and accessory structures on a single lot of record.~~
- ~~(2) Development within a subdivision if the following conditions have been met:

 - ~~a. Stormwater management provisions have been approved and remain valid as part of a final plat or development plan.~~
 - ~~b. Project is developed in accordance with the stormwater management provisions submitted with the final plat or development plan.~~~~
- ~~(3) Maintenance activities that do not change the quality, rate, volume or location of stormwater flows on the site.~~
- ~~(4) Emergency action taken to prevent imminent danger to persons or property.~~

A Stormwater Management Plan will be required as part of all building permit applications that increase the impervious area of a site.

Regardless of whether or not stormwater management permits are required by the South Florida Water Management District (SFWMD), and notwithstanding other exemptions cited in Section 78-105, all applications for construction on or development of improvements made to land are required to submit a Stormwater Pollution Prevention Plan for review and approval by the City. This Plan is to be based on the standards and criteria of the SFWMD. Sections 78-103—78-200. Reserved.

Section 78-103. Specialized definitions.

The following definitions shall apply to Article IV and all Sections thereof and subsections thereto.

Alter or alteration. Work done on a Stormwater Management System other than that necessary to maintain the System's original design and function, including, but not limited to, work that increases the impervious area of a system or changes its storage demand or outfall characteristics.

BMPs. Schedules of activities, prohibitions of practices, general good housekeeping methods, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater receiving waters or Stormwater Conveyance Systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage, leaks, sludge, water disposal, or drainage from raw materials storage.

Construction Activity. Earth-disturbing activity, such as the clearing, grading, and excavation of land, and other construction-related activities (e.g., stockpiling of fill material; placement of raw materials at the site) that could lead to the generation of pollutants.

Detention. The collection and storage of surface water for subsequent gradual discharge.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics, may cause, or significantly contribute to a substantial presence or potential hazard to human, health, safety, property, or the environment, when improperly treated, stored, transported, disposed of, or otherwise managed, including all such materials identified in 40 C.F.R. 261.3.

Existing. For purposes of the stormwater management provisions of this Code, the average condition immediately before development or redevelopment commences.

Illicit Connection.

(a) Any drain or conveyance, whether on the surface or subsurface, which allows an unlawful discharge to enter the Stormwater System including, but not limited to, any connections to the storm drain system from indoor drains and sinks; or

(b) Any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in Plans, Maps, or equivalent records and approved by an authorized enforcement agency.

Illicit Discharge. A discharge to the Stormwater System within the City that is not composed entirely of managed stormwater as exempted in Section 78-108 of this Ordinance.

Impervious Surface. A surface that has been compacted or covered with a layer of material so that it is highly resistant to infiltration by water. It includes, but is not limited to, semi-impervious surfaces such as compacted soil or clay, as well as most conventionally surfaced streets, roofs, sidewalks, parking lots and other similar structures.

Maintenance. That action taken to restore or preserve the original design and function of any Stormwater Management System without significant change.

MS4 or Municipal Separate Storm Sewer System. Publicly owned conveyance or system of conveyance (i.e., ditches curbs catch basins and underground pipes) designed to discharge stormwater to surface waters of the State.

NPDES Stormwater Discharge Permit. A permit issued by Environmental Protection Agency (EPA) or by a State under authority delegated pursuant to 33 U.S. Code, National Pollutant Discharge Elimination System, §1342(b) and its amendments, or its successor statutes, that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-stormwater Discharge. Any discharge to the storm drain system that is not composed entirely of stormwater.

Natural Systems. Systems which predominantly consist of or are used by those communities of plants, animals, bacteria and other flora and fauna which occur indigenously on the land, in the soil or in the water.

Pollutant. Anything which causes or contributes to pollution. Pollutants may include but are not limited to paints, varnishes and solvents; oil and other automotive fluids; nonhazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects; ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal, coliform, and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises. Any building lot parcel of land or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Rate. Volume per unit of time.

Retention. The collection and storage of runoff with discharge to the surficial aquifer and without subsequent direct discharge to surface waters.

Sediment. The mineral or organic particulate material that is in suspension or has settled in surface or ground waters.

Site. Generally, any tract, lot or parcel of land or combination of tracts, lots, or parcels of land that are in one ownership, or in diverse ownership but contiguous, and which are to be developed as a single unit, subdivision, or project.

Stormwater. The flow of water which results from, and that occurs immediately following, rainfall.

Stormwater Management System. The System, or combination of systems, designed to treat stormwater quality and collect, convey, channel, detain, retain, or divert the movement of stormwater on, through, and from a site.

Stormwater Pollution Prevention Plan. A document which describes:

- (a) The BMP's and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to stormwater, stormwater conveyance systems, and/or receiving waters to the maximum extent practicable, and
- (b) The specific measures and sequencing to be used to control sediment and erosion on a site during and after construction.

Stormwater Runoff. That portion of the stormwater that flows from the land surface of a site either naturally, in manmade ditches, or in a closed conduit system.

Surface Water. Water above the surface of the ground whether or not flowing through definite channels, including the following:

- (a) Any natural or artificial pond, lake, reservoir, or other area which contains water, and which has a discernible shoreline; or
- (b) Any natural or artificial stream, river, creek, channel, ditch, canal, conduit, culvert, drain, waterway, gully, ravine, street, roadway, swale or wash in which water flows in a definite direction and which has a definite flow route; or
- (c) Any wetland.

Wetland. Land that is inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do or would support, a prevalence of vegetation typically adapted for life in saturated soil conditions. The term includes, but is not limited to, swamp hammocks, hardwood swamps, riverine cypress, cypress ponds, bayheads and bogs, wet prairies, and freshwater marshes.

Section 78-104 - Relationship to other stormwater management requirements.

In addition to meeting the requirements of this Code, the design and performance of all Stormwater Management Systems shall comply with applicable State regulations regarding stormwater quality and or rules of the SFWMD as appropriate.

Section 78-105. Exemptions.

The following development activities are exempt from these stormwater management requirements, except that steps to control erosion and sedimentation must be taken for all development.

- (a) The construction of a single-family or duplex residential dwelling unit and accessory structures on a single parcel of land.
- (b) Any development within a subdivision if each of the following conditions have been met:
 - (1) Stormwater management provisions for the subdivision were previously approved by the City and remain valid as part of a final plat or development plan; and
 - (2) The development is conducted in accordance with the stormwater management provisions submitted with the final plat or development plan.
- (c) Maintenance activity that does not adversely affect the quality, rate, volume, or location of stormwater flows on the site or of stormwater runoff.

Section 78-106. Stormwater Management Plan Requirements.

- (a) A Stormwater Management Plan is required to be submitted as part of the City building permit application pursuant to Section 70-302 of the Code, its amendments, or its successor statutes. The Plan will indicate how a project design will incorporate the required stormwater management and treatment criteria. The elements that may be required as part of a Stormwater Management Plan are listed below.
- (b) Site Information:
 - (1) Detailed location map.
 - (2) Description of existing vegetative cover including wetlands.
 - (3) Location and size of preservation or mitigation areas (if applicable).
 - (4) Site Paving, Grading, and Drainage Plans.
 - (5) Vegetation Protection Plan.
 - (6) Soils map and percolation test results.
 - (7) Wet season water table elevation.

- (8) Recent aerial photograph including the year that the photograph was taken.
- (9) Map of drainage basin boundaries including any off-site areas.
- (10) Map of floodplain and elevations.
- (c) Stormwater Management Plan:
 - (1) Location of all existing and proposed on-site waterbodies including wetlands.
 - (2) Location of all off-site wetlands, water courses, and waterbodies affected by on-site drainage patterns.
 - (3) Location and detail of all major control structures and elevations. Preliminary construction plans may be submitted for conceptual approval.
 - (4) Right-of-way and easement locations for Stormwater Management Systems including all areas reserved for stormwater management purposes.
 - (5) Location and size of on-site stormwater management facilities.
 - (6) Square footages, acreages, and percentage of property proposed as:
 - a. Impervious surface (excluding waterbodies).
 - b. Impervious surface (waterbodies).
 - c. Pervious surface.
 - d. Total square footage or acreage of the project site.
 - (7) Proposed Grading, Paving and Drainage Plan.
 - (8) Treatment volumes and discharge rates (if applicable) for stormwater runoff.
- (d) Legal and Institutional Information:
 - (1) Entity responsible for operation and maintenance of surface water management system.
 - (2) If the operation and maintenance entity is to be a public body, a letter from the public body confirming this must be submitted before staff approval. If the entity is a homeowners association, documents verifying the existence of such organization and its ability to accept operation and maintenance responsibility must be submitted before staff approval.
- (e) Below is a checklist of the elements that City staff will use to determine which of the elements a specific Plan should or should not require for each site. Some of these elements are required for other parts of a City building permit, but also need to be considered as part of the Stormwater Management Plan. In these instances, specific criteria are the same as those already required by the City and are not discussed further in this Article.

Stormwater Management Plan Checklist:

- (1) Site Information.
 - a. Detailed location map.
 - b. Description of vegetative cover.
 - c. Location and size of preservation or mitigation areas.
 - d. Vegetation Protection Plan.
 - e. Soils map.
 - f. Percolation test results.
 - g. Current wet season high water table.

- h. Future wet season water table.
- i. Measures to be taken to eliminate off-site adverse impacts, such as turbidity, flooding, etc.
- j. Recent aerial photo (with year aerial was taken).
- k. Map of drainage basin boundaries including off-site areas.
- l. Map of floodplain and elevations.

(2) Master Stormwater Management Plan.

- a. Location of all existing and proposed on-site waterbodies (including wetlands).
- b. Location of all off-site wetlands and waterbodies to be affected by on-site drainage patterns.
- c. Location of all major control structures and elevations (preliminary construction plan may be submitted for conceptual review).
- d. Right-of-way and easement locations for Stormwater Management Systems, including all areas reserved for stormwater management purposes.
- e. Location and size of on-site water management facilities.
- f. Square footages, acreages, and percentage of property proposed as:
 - 1. Impervious surface (excluding waterbodies).
 - 2. Impervious surface (waterbodies).
 - 3. Pervious surface.
 - 4. Total square footage or acreage of project site.
- g. Proposed Grading Plan.
- h. Existing Topography (spot elevations or contours as appropriate)
- i. Treatment volume and discharge rate (if applicable) for Stormwater Management System.

(3) Legal and Institutional Information.

- a. Entity responsible for operation and maintenance of stormwater management facility.*

*If the operation and maintenance entity is to be a public body, a letter from the public body confirming this must be submitted before staff approval. If the entity is a homeowners' or property owners' association, documents verifying the existence of such organization and its ability to accept operation and maintenance responsibility must be submitted for review and approval.

(f) Hydraulic Design Criteria.

Stormwater management facilities for development shall be designed in accordance with the following:

- (1) All projects shall control the volume of discharge from developed areas at predevelopment volume of discharge for the design level of service storm event adopted in the Code.
- (2) All project sites shall control the timing of discharges to preclude any off-site impact for any storm event.
- (3) Peak discharge rate shall not exceed predevelopment discharge rate for the design level-of-service storm event adopted in the Code.

(g) Water Quality Design Criteria.

Stormwater designs must demonstrate a net improvement in nutrient loads or a 95 percent reduction in pollutant loads for the design level of service storm event adopted in the Code. This can be demonstrated through methods that are accepted by the SFWMD.

(h) Methods of Stormwater Treatment.

Stormwater treatment facilities shall be designed to treat stormwater runoff to a level that meets the design criteria defined herein. The volume to be treated depends on the type of stormwater management facility(ies) used and the land use of the property. A detention facility collects and temporarily stores a treatment volume to provide for treatment through physical, chemical, or biological processes with subsequent gradual release of the stormwater to a surface water system. A retention facility is designed to prevent the discharge of a given volume; however, it is slowly released from the facility through infiltration and evapotranspiration. A retention or detention facility built at least 12-inches above the groundwater table is "dry." A facility with the bottom below the control elevation is "wet." The wet season water table plays an important part in the functioning of retention systems. To ensure that stormwater facilities continue to function in the future, a stormwater design will need to include a determination of the wet season water table.

(i) Wet Detention.

(1) Wet detention is the collection and temporary storage of stormwater runoff, before controlled discharge into receiving waters, in a permanently wet impoundment to provide treatment through physical, chemical, and biological processes with subsequent gradual controlled release of the stormwater. A wet detention facility is a basin or pond with a bottom elevation below the wet season water table or control elevation.

(2) Method of Achievement.

Constructed ponds on the site are generally used for wet detention. These ponds must meet the following design criteria:

A wet detention facility is usually wet and allows for ½-inch of the required detained volume (1-inch over the total basin area, or the total of 2.5-inches times the percent of impervious area less roof and wet pond areas, whichever is greater) to be discharged through a control structure in no less than 24-hours. Catch basins, pipes, swales, or channels are used in areas with large amounts of impervious surface to collect runoff and convey it to the detention facility. The required design criteria of a wet detention facility are detailed below:

- a. The pond must be at least 0.5 acre and at least 100-feet wide for lakes exceeding 200-feet in length.
- b. Irregularly shaped lakes may be narrower than 100-feet in some portions but should average 100-feet in width.
- c. Projects with single-owner entities or entities with a full-time maintenance staff with obvious interests in maintaining the areas for water quality purposes may have the area and width criteria waived.
- d. The lake slopes should be at least 4:1 (horizontal to vertical) to a depth of 2-feet for safety reasons and to allow a littoral habitat to form.
- e. The control structure is at one point in the detention facility. Trash collection screens are required on structures discharging to surface waters.
- f. The control structure must be opposite from the runoff entry into the facility to prevent hydraulic short-circuiting and to ensure full treatment.

For non-residential projects, wet detention cannot be used as the sole form of stormwater treatment. If wet detention is used, at least 2.5-inches of dry retention pre-treatment must be provided for the whole project area.

Guidance on sizing, designing, and permitting wet detention facilities or exfiltration trenches can be found in the SFWMD Environmental Resource Permit Applicant's Handbook.

(j) Dry Retention.

(1) Dry retention is a stormwater system designed to prevent the discharge of a given volume of stormwater runoff into surface waters by complete onsite storage of that volume. A dry retention facility has a bottom elevation at least 1-foot above the future wet season water table and is usually dry. Stormwater is released only during times of heavy rainfall or flooding.

(2) Method of Achievement.

Examples of dry retention facilities include infiltration systems (e.g., vegetated swales and bioretention systems) and seepage systems (e.g., exfiltration trenches, pervious pavement, and exfiltration vaults). Of these two, infiltration systems provide better pollution attenuation. The vegetation takes up a percentage of the nutrients commonly found in stormwater runoff. Most heavy metals bind with the soils above the water table and the potential for them entering the groundwater is reduced.

Seepage systems consist of an underground facility that relies on a mostly outward dispersion of stormwater from the facility to the groundwater. These structures are constructed a minimum of 1-foot above the future wet season water table. These systems are most suitable for areas where the soil has high transmissivity. However, they do not provide the nutrient uptake that is offered with vegetated infiltration systems.

Infiltration systems and seepage systems need a highly permeable substratum to allow the stormwater runoff to percolate into the ground. Seepage systems do not require as much land area as infiltration systems since they can be installed underground. However, the future wet season water table at the project site must be at least 1-foot below the seepage structure.

(k) Dry Detention.

(1) Dry detention systems are designed to store a defined quantity of runoff from a completed development and slowly release the collected runoff through an outlet structure to adjacent surface waters at downstream, pre-development flow rates.

(2) Method of Achievement.

Examples of dry detention facilities include impoundments and excavated basins.

Treatment volume shall consist of on-line or off-line detention of the first 0.75-inches of runoff or 1.88-inches times the percentage of imperviousness; whichever is greater.

Systems shall recover 50 percent of treatment volume in 24-hours.

Dry detention systems are limited to project areas less than 5 acres in size, and which serve a drainage area less than 5 acres in size.

(l) Control Structures.

(1) Definition. A control structure is a device through and/or over which water is discharged from a Stormwater Management System. Direct discharge occurs when stormwater is released through a control structure to the receiving waterbody. If the discharge from the Stormwater Management System is by a means other than a control structure (e.g., sheet flow or spreader swale), it is considered indirect discharge.

(2) Purpose. The primary purpose of a control structure in a detention facility is to release the calculated runoff volume slowly over a specified period. In a retention facility, the control structure allows for volumes exceeding the calculated retention volume to leave the system in a manner that provides adequate downstream flood protection.

(3) Types of Control Structures. Direct discharge from a water management facility to the receiving body is usually achieved through control structures such as weirs and orifices. The following criteria must be met for all methods of direct discharge:

a. Trash collecting gratings and oil skimmers must be installed on the intake of all structures that discharge to surface waters.

- b. Detention facilities discharge must be above the permanent pool.
- c. If a non-single-family residential property is greater than 50 percent impervious or contains a system with inlets in paved areas, discharge structures must include a baffle, skimmer, or other suitable mechanism for preventing oil and grease from being discharged.
- d. Direct discharge will only be allowed to those areas that due to their large capacity or configuration are able to absorb concentrated discharges without erosion.

When using indirect discharge to release stormwater, a spreader swale is commonly used. The swale is positioned parallel to the receiving body, and the side adjacent to the receiving body is lower than the side opposite the receiving body. The swale allows the water to flow into the receiving body but not flood the adjoining property. This method works well when trying to maintain a proper water level in wetlands that are used for stormwater management. The spreader swale is also a treatment facility for stormwater runoff. Runoff exceeding the first flush is allowed to enter the wetland system via sheet flow.

(m) Criteria for Single-Family/Duplex Lots.

(1) Lots Within Subdivisions With Approved Stormwater Management Plans. In all subdivisions that have an approved Stormwater Management Plan, all new development must comply with the approved Plan. A lot Grading Plan, complete with topographic information that complies with this Section, must be submitted for review before the issuance of the building permit. If the approved Stormwater Management Plan does not contain sufficient lot grading information to verify that the lot being permitted will drain in accordance with the Plan, the requirements of Section 2 herein shall apply.

(2) Lots Within Subdivisions Without Approved Stormwater Management Plans. Single-family and duplex homes that are not part of a stormwater drainage system shall provide a Stormwater Management Plan following the guidelines established herein. The design criteria generally use vegetated swales. However, other retention practices may be used. The retention volume specified in these design criteria will provide adequate stormwater treatment on a single-family/duplex lot to meet the City stormwater treatment requirements. However, calculations demonstrating a net improvement in nutrient loads may be submitted as an alternative to using the retention volume specified in these design criteria. The stormwater calculations must be completed by a Florida registered and licensed professional engineer.

The retention volume depends on the lot size and the Stormwater Management System used. Stormwater treatment can also be provided using other retention systems such as pervious pavement, exfiltration trenches, or shallow stormwater vault systems.

(3) If swale(s) are used, they must meet the following criteria:

- a. Runoff from the site must be drained to the swale.
- b. The swale length must be greater than its width.
- c. The swale side slope must be 4:1 (horizontal to vertical) or shallower.
- d. The swale must be placed so that any natural areas to be preserved are not disturbed.
- e. The swale must be at least 6-inches deep.
- f. Swales should be vegetated. If a swale is not vegetated, a 6-inch layer of soil amendment formulated to reduce nutrient loading must be installed directly below the swale. Specifications and published nutrient reduction test results for the soil amendment media must be provided at the time of testing.

For retention systems, a control structure will allow runoff exceeding the volume of the swale to be discharged to the receiving body. More than one retention system may be on the property provided that each meets these criteria, and the total volume of the retention is at least the calculated volume. Vegetated swales may be incorporated into the set-back area of land required by the City.

Section 78-107. Dedication or Maintenance of Stormwater Management Systems.

- (a) Dedication. If a Stormwater Management System approved under this Code will function as an integral part of the City maintained regional system, as determined by the City, the City shall have the option of requiring that the facilities be dedicated to the City. In no event shall any Stormwater Management System, including lakes, canals, and waterways, be granted, conveyed or dedicated to the City without the consent of the City Council.
- (b) Maintenance by an acceptable entity.
- (1) All Stormwater Management Systems that are not dedicated to the City shall be operated and maintained by one of the following entities:
- a. An active water control district created pursuant to Florida Statutes (F.S.) Chapter (Ch.) 298 or drainage district created by special act, or community development district created pursuant to F.S. Ch. 190, or special assessment district created pursuant to F.S. Ch. 170.
 - b. A State or Federal agency.
 - c. An officially franchised, licensed or approved communication, water, sewer, electrical or other public utility.
 - d. The property owner or developer if:
 - 1. Written proof is submitted in the appropriate form by either letter or resolution, that a governmental entity or such other acceptable entity, as set forth in paragraphs a through c above, will accept the operation and maintenance of the stormwater management and discharge facility at a time certain in the future.
 - 2. A bond or other assurance of continued financial capacity to operate and maintain the system is submitted.
 - e. For-profit or nonprofit corporations including homeowners' associations, property owners' associations, condominium owners' associations or master associations if:
 - 1. The owner or developer submits documents constituting legal capacity and a binding legal obligation between the entity and the City affirmatively taking responsibility for the operation and maintenance of the stormwater management facility.
 - 2. The association has sufficient powers reflected in its organizational or operational documents to:
 - i. Operate and maintain the Stormwater Management System as permitted by the City.
 - ii. Establish rules and regulations.
 - iii. Assess members.
 - iv. Contract for services.
 - v. Exist perpetually, with the articles of incorporation providing that if the association is dissolved, the Stormwater Management System will be maintained by an acceptable entity as described above.
- (2) If a project is to be constructed in phases, and subsequent phases will use the same stormwater management facilities as the initial phase or phases, the operation/maintenance entity shall have the ability to accept responsibility for the operation and maintenance of the Stormwater Management Systems of future phases of the project. In any event, the backbone Stormwater Management System shall be constructed for the entire project.

- (3) In phased developments that have an integrated Stormwater Management System but employ independent operation/maintenance entities for different phases, the operation/maintenance entities, either separately or collectively, shall have the responsibility and authority to operate and maintain the Stormwater Management System for the entire project. That authority shall include cross easements for stormwater management and the authority and ability of each entity to enter and maintain all facilities, should any entity fail to maintain a portion of the Stormwater Management System within the project.
 - (4) The applicant shall be an acceptable entity and shall be responsible for the operation and maintenance of the Stormwater Management System from the time begins until the Stormwater Management System is dedicated to and accepted by another acceptable entity.
- (c) Offsite stormwater conveyance systems. Where a private offsite stormwater management or conveyance system is required to obtain a final development order pursuant to the provisions of this Code, perpetual easements shall be obtained by the developer. The easements required by this Subsection shall provide the City with the right, but not the obligation to maintain the conveyance or Stormwater Management System located thereon.

Section 78-108 - Prohibition of Illicit Discharge.

- (a) No person shall directly or indirectly cause an illicit discharge to enter the stormwater system. Categories of illicit discharges include, but are not limited to, the following:
- (1) Petroleum products including, but not limited to, oil, gasoline, and grease.
 - (2) Solid waste or sanitary sewage.
 - (3) Chemicals including, but not limited to, fertilizers and pesticides.
 - (4) Paints, solvents, or degreasers.
 - (5) Concrete slurry.
 - (6) Laundry wastes or soaps.
 - (7) Antifreeze and other automotive products.
 - (8) Soil.
 - (9) Leaves, branches, and other yard/landscaping waste.
 - (10) Construction materials.
 - (11) Toxic or poisonous solids or liquids.
 - (12) Solids or suspended solids in such quantities or of such size capable of causing interference or obstruction to the flow in the stormwater system.

Section 78-109. Prohibition of Illicit Connections.

The construction, use, maintenance, or continued existence of illicit connections to the stormwater system is prohibited.

Section 78-110. Reporting of Illicit Discharges and Illicit Connections.

Upon discovery of an illicit discharge or an illicit connection, the person(s) responsible for the illicit discharge or the illicit connection shall report his or her findings immediately to the City.

Section 78-111. Enforcement, Penalties, and Liability for Pollution Abatement.

- (a) The provisions of this Ordinance shall be enforced as provided in Chapter 18 of the Code, its amendments, or its successor provisions.
- (b) No person shall oppose, obstruct, or resist any enforcement officer, designated City staff, or any person authorized by the enforcement officer or designated City staff in the discharge of his or her duties, as provided in this Ordinance.

- (c) Any person responsible for an illicit connection, or an illicit discharge, to the stormwater system, is subject to fine(s) and shall be responsible to pay both the necessary expenses incurred in evaluating, treating, and disposing of pollutant materials and also the reasonable cost of repairs. A lien may be placed against the land on which the violation exists and upon any other real or personal property owned by the violator.
- (d) The remedies and penalties provided in this Ordinance are not exclusive, and the City may seek whatever other remedies are authorized by F.S., at law, or in equity against any person who violates the provisions of this Ordinance.

Section 78-112 – Erosion Control Standards.

- (a) Clearing except that necessary to establish sediment control devices shall not begin until all sediment control devices have been installed and have been stabilized. Clearing techniques that retain natural vegetation and drainage patterns shall be implemented to the satisfaction of the City Public Works Department or designee.
- (b) Grading erosion control practices, sediment control practices, and waterway crossings shall be adequate to prevent transportation of sediment from the site and be maintained to project completion to the satisfaction of the City Public Works Department or designee.
- (c) The angle for graded slopes and fills shall not be greater than the angle which can be retained by vegetative cover or other adequate erosion control devices or structures generally 4:1 or less. Slopes left exposed will within 10 working days of completion of any phase of grading be planted or otherwise provided with ground cover devices or structures sufficient to prevent erosion.
- (d) Groundcover sufficient to restrain erosion must be planted or otherwise provided within 10 working days on portions of cleared land upon which further construction activity is not being undertaken within 30 calendar days of clearing.
- (e) Vegetative cover or other erosion control devices or structures used to meet these requirements shall be properly maintained during and after construction.
- (f) Temporary seeding or sodding adequate covering or chemical application on exposed soils including stockpiles of topsoil, sand, or other construction fill shall be used where delays in construction of more than seven calendar days are anticipated.
- (g) The operator of any construction project that disturbs one acre or more or is part of the larger common plan of development, or sale which disturbs one acre or more is required to obtain the proper Stormwater Permit from the Florida Department of Environmental Protection and to comply with all the terms and conditions of the permit in addition to any City requirements. The operator shall maintain a copy of the Permit on-site for review by any authorized official upon request.
- (h) Waste generated onsite including but not limited to discarded building materials, concrete truck wash out, chemicals, litter, and sanitary waste must be stored secured or otherwise controlled to the maximum extent practicable to prevent adverse impacts to water quality.

SECTION 3: CONFLICT.

All Sections or parts of Sections of the City Code of Ordinances in conflict herewith are intended to be repealed to the extent of such conflict.

SECTION 4: INCLUSION IN THE CODE.

It is the intention of the City Council of the City, and it is hereby ordained that the provisions of this Ordinance shall become and made a part of the City Code of Ordinances, that the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and the word "Ordinance" may be changed to "Section" or other appropriate word.

SECTION 5: SEVERABILITY.

If any Section, subsection, clause, or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

SECTION 6: EFFECTIVE DATE. This Ordinance shall be effective immediately upon final adoption on second reading.

INTRODUCED for First Reading and set for Final Public Hearing on this 7th day of May 2024. Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstained</u>	<u>Absent</u>
Council Member Chandler:	_____	_____	_____	_____
Council Member/Vice Mayor Clark:	_____	_____	_____	_____
Council Member Jarriel:	_____	_____	_____	_____
Council Member McAuley:	_____	_____	_____	_____
Mayor Watford:	_____	_____	_____	_____

Dowling R. Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, CMC, City Clerk

PASSED AND ADOPTED after Second and Final Public Hearing this 4th day of June 2024. Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstained</u>	<u>Absent</u>
Council Member Chandler:	_____	_____	_____	_____
Council Member/Vice Mayor Clark:	_____	_____	_____	_____
Council Member Jarriel:	_____	_____	_____	_____
Council Member McAuley:	_____	_____	_____	_____
Mayor Watford:	_____	_____	_____	_____

Dowling R. Watford, Jr., Mayor

ATTEST:

Lane Gamiotea, CMC, City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

John J. Fumero, City Attorney
Nason Yeager Gerson Harris & Fumero, P.A.



**CITY OF OKEECHOBEE, FLORIDA
PLANNING BOARD MEETING
APRIL 18, 2024
SUMMARY OF BOARD ACTION**

I. CALL TO ORDER

Chairperson Hoover called the regular meeting of the Planning Board for the City of Okeechobee to order on Thursday, April 18, 2024, at 6:00 P.M. in the City Council Chambers, located at 55 Southeast Third Avenue, Room 200, Okeechobee, Florida, followed by the Pledge of Allegiance.

II. ATTENDANCE

Roll was taken by Board Secretary Patty Burnette. Chairperson Dawn Hoover, Board Members Phil Baughman, Carl Berlin, Jr., Karyne Brass, Mac Jonassaint, Jim Shaw, and Alternate Board Member J. Dean Murray were present. Vice Chairperson Doug McCoy and Alternate Board Member Jon Folbrecht were absent.

III. AGENDA

- A. There were no items added, deferred, or withdrawn from the agenda.
- B. Motion by Member Baughman, seconded by Member Jonassaint to approve the agenda as presented. **Motion Carried Unanimously.**
- C. There were no comment cards submitted for public participation.

IV. MINUTES

- A. Motion by Member Brass, seconded by Member Baughman to dispense with the reading and approve the March 21, 2024, Regular Meeting minutes. **Motion Carried Unanimously.**

V. CHAIRPERSON HOOVER OPENED THE PUBLIC HEARING AT 6:02 P.M.

- A. Rereview Land Development Regulations (LDR) Text Amendment Application No. 23-002-TA, which proposes to amend Chapter 78, Land Development Standards, Article IV, Stormwater Management, to reflect required changes adopted by the State on stormwater management regulations.
 - 1. City Attorney Stephen Conteaguero with Nason, Yeager, Gerson, Harris & Fumero briefly reviewed the proposed ordinance stating this is to bring the existing City LDR into conformance with the Florida Department of Environmental Protection. This ordinance is to help protect the City's resources from the harmful effects of unmanaged stormwater runoff. It also addresses illicit discharges and post construction run off.
 - 2. No public comments were offered.
 - 3. No Ex-Parte disclosures were offered.
 - 4. Motion by Member Jonassaint, seconded by Member Berlin to recommend approval to the City Council for LDR Text Amendment Application No. 23-002-TA, as presented in [Exhibit 1]. The recommendation will be forwarded to the City Council for consideration at Public Hearings, tentatively scheduled for May 7, 2024, and June 4, 2024. **Motion Carried Unanimously.**

CHAIRPERSON HOOVER CLOSED THE PUBLIC HEARING AT 6:13 P.M.

VI. CITY ADMINISTRATOR UPDATE

No updates provided at this time.

VII. ADJOURNMENT

Chairperson Hoover adjourned the meeting at 6:14 P.M.

Submitted by:

Patty M. Burnette, Secretary

Please take notice and be advised that when a person decides to appeal any decision made by the Planning Board with respect to any matter considered at this proceeding, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. General Services' media are for the sole purpose of backup for official records.

City of Okeechobee General Services Department 55 S.E. 3rd Avenue, Room 101 Okeechobee, Florida 39974-2903 Phone: (863) 763-3372, ext. 218 Fax: (863) 763-1686	Date: <u>3-6-24</u>	Petition No. <u>23-003-TA</u>
	Fee Paid: <u>N/A</u>	Jurisdiction: <u>PB&C</u>
	1 st Hearing: <u>4-18-24 PB</u>	2 nd Hearing: <u>(5/7, 1st Round) 6/4</u>
	Publication Dates: <u>4/3/24 & 4/10/24</u> <u>5/22</u>	
	Notices Mailed: <u>N/A</u>	

APPLICATION FOR TEXT AMENDMENT TO THE LAND DEVELOPMENT REGULATIONS

APPLICANT INFORMATION

1	Name of Applicant: <u>City of Okeechobee</u>
2	Mailing address: <u>55 SE 3rd Ave, Okeechobee FL 34974</u>
3	E-mail address:
4	Daytime phone(s):
5	Do you own residential property within the City? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide address(es)
6	Do you own nonresidential property within the City? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide address(es)

REQUEST INFORMATION

7	Request is for: <input type="checkbox"/> Text change to an existing section of the LDRs <input type="checkbox"/> Addition of a permitted use <input type="checkbox"/> Deletion of a permitted use <input type="checkbox"/> Addition of a special exception use <input type="checkbox"/> Deletion of a special exception use <input type="checkbox"/> Addition of an accessory use <input type="checkbox"/> Deletion of an accessory use
8	Provide a detailed description of text changes to existing section(s) showing deletions in strikeout and additions in <u>underline</u> format. (This description may be provided on separate sheets if necessary.) <u>See proposed Ordinance No. 1275 for amendment wording</u>

9	Provide a detailed listing of use(s) to be added or deleted and the zoning district(s) and section(s) to be changed. (This description may be provided on separate sheets if necessary.)
REQUIRED ATTACHMENTS	
10	<p>Non-refundable application fee of \$500</p> <p>Note: Resolution No. 98-11 Schedule of Land Development Regulation Fees and Charges – When the cost for advertising publishing and mailing notices of public hearings exceeds the established fee, or when a professional consultant is hired to advise the city on the application, the applicant shall pay the actual costs.</p>

Confirmation of Information Accuracy

I hereby certify that the information in this application is correct. The information included in this application is for use by the City of Okeechobee in processing my request. False or misleading information may be punishable by a fine of up to \$500.00 and imprisonment of up to 30 days and may result in the denial of this application.

Signature

Printed Name

Date

For questions relating to this application packet, call General Services Dept. at (863)-763-3372, Ext. 218